Epicor® Eagle AP Assist™

Product
▶ Epicor® Eagle®

Benefits

▶ Significantly reduce labor costs associated with entering and linking vendor invoices to purchase orders

▶ Complete daily AP processes hours earlier—invoices need no longer languish in an inbox

▶ Enjoy increased accuracy of AP information by replacing manual data entry with OCR technology

▶ Free your senior accounting staff to focus on important, high-value tasks

▶ Make better-informed decisions and enhance vendor relationships through up-to-date, accurate AP information

▶ Easily access, organize, and retrieve scanned AP documents from a secure, cloud-based document management system

For many retailers, one of the most common daily accounts payable (AP) processes—matching and linking vendor invoices to purchase orders and authorizing payment—is both time-consuming and labor-intensive. For this critical task, the most skilled and trusted staff members must do the work—which takes them away from other important duties. Because senior people are busy, vendor invoices can end up waiting hours in their inboxes. That means AP reports don't reflect the latest vendor invoicing activity.

What retailers need is a way to streamline this process and make it easy for less-experienced staff to complete, so it can be done promptly, accurately, and with less effort.

Cut labor hours and improve the accuracy of your AP information

Eagle AP Assist makes it easy for anyone on your staff to record and process vendor invoices—right up through the vouchering step—by replacing manual data entry with optical scanning, automating the PO-linking step, and storing the images in a secure cloud-based document system that provides you with full access and management capabilities.

At the heart of this solution is the Eagle AP Assist viewer. Once a vendor invoice is digitally scanned, optical character recognition (OCR) technology is used to convert and store the information Eagle AP needs. No data entry is required—saving time and preventing data entry errors.

Once scanned and stored, AP Assist Viewer then automatically links the vendor invoices to the appropriate purchase orders. Your staff confirms those links, then—if the amounts on the POs and invoices are within your set tolerances—Eagle can automatically create the appropriate AP vouchers, authorizing payment.

Because your senior staff doesn't need to find this AP information in their inboxes, it's completed sooner. With more accurate, more up-to-date AP reports, you'll enjoy better-informed decisions and positive vendor relationships—simply because you have a more accurate picture of paid and unpaid invoices. The solution frees your senior staff to focus on more important challenges, so you enjoy significant labor cost savings.

With Eagle AP Assist, you'll speed and streamline an essential daily process, save significant labor costs, and get the right staff doing the right work.

Key features: Eagle AP Assist

Eagle AP Assist features enable a smooth, easy-to-learn workflow that saves your staff hours of time, boosts accuracy, and ensures your AP reports reflect the latest invoicing activity from your vendors.

Eagle AP Assist features include:

- OCR technology that captures all relevant information when vendor invoice is scanned—eliminating data entry saves time and increases accuracy

- The intuitive, easy-to-use AP Assist Viewer automatically links the captured vendor invoices to the proper POs, ready for verification by your staff—reducing inadvertent, incorrect PO linking that can cause confusion and waste time

- Expedited AP voucher creation—if differences between invoice and PO information is within your specified tolerances, your staff can automatically create the AP voucher using the AP Assist Viewer

- Secure cloud storage—your scanned invoice documents are stored in cloud-based document management servers so you can easily access your scanned invoices and organize, print, e-mail, fax, and archive these documents

Requirements

- Eagle Release 26
- Eagle Advanced Receiving
- Eagle Accounts Payable

About Epicor

Epicor Software Corporation drives business growth. We provide flexible, industry-specific software that is designed around the needs of our manufacturing, distribution, retail, and service industry customers. More than 40 years of experience with our customers' unique business processes and operational requirements is built into every solution—in the cloud, hosted, or on premises. With a deep understanding of your industry, Epicor solutions spur growth while managing complexity. The result is powerful solutions that free your resources so you can grow your business. For more information, connect with Epicor or visit www.epicor.com.

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